**GIS3 - GEO420 - ADVANCED GEOGRAPHIC INFORMATION SYSTEMS**

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**MISSION OF THE GEOGRAPHY-EARTH SCIENCE DEPARTMENT**  
The Geography-Earth Science Department is committed to student learning and personal development through innovative teaching, high quality field application, and the use of geotechnology in all aspects of our programs. These commitments will deepen students’ appreciations of Geography-Earth Science, encourage life-long learning and enable majors to enter a geography or earth science related professional career, to teach at the middle or secondary level, or to pursue an advanced degree.

**PURPOSE OF THE COURSE**  
GIS is a STEM discipline. The purpose of GIS3 is to provide students with a capstone, project-based experience in the Geographic Information Science & Technology arena. It was designed to help students advance their understandings and skills with geospatial data and technology – it is not for beginners. GIS3 is cross-listed in both undergraduate and graduate degree programs, it is a required course for Geography majors following the GIS track, and serves as one of six courses that can be used to satisfy the elective component of the undergraduate GIS Certificate Program.

**COURSE LEARNING OBJECTIVES**  
By the end of this course, students will have: become familiar with the process of conducting a geographical analysis in a geocomputational environment; developed some proficiency with GIS-related software tools (e.g., ESRI ArcGIS Desktop 10.5, ArcGIS Online, Google Earth Pro, QGIS 2.18, Python, spreadsheets, etc); and become familiar with current trends in the geotechnology arena. Specifically regarding geographical analysis, students will demonstrate their abilities to ask a research question with a conspicuous geographic component, identify appropriate methods and data for answering the question, analyze the data, and present and document his or her answer to the question.

**REQUIRED TEXTS**  

*Helpful but not required*  

The writing resources and citation guide offered by the Department of Geography-Earth Science [https://www.ship.edu/Geo-ESS/Writing_Resources/](https://www.ship.edu/Geo-ESS/Writing_Resources/)
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**The relationship between reading assignments and class time**

Every assigned reading (see the Schedule posted online and the references to your textbook in each lab handout) has been chosen because it is relevant and necessary to help you develop your understanding of new material. Students are expected to complete every reading assigned. A reading is considered complete only when understanding is achieved.

A series of short in-class lectures was developed to clarify fundamental concepts covered by the text or to cover related or emerging topics not covered by the text (technology changes quickly). Lectures support the readings; they don’t duplicate them. All terms, concepts, and techniques covered by the readings, lectures, in-class exercises, or take-home lab assignments are subject to examination.

**Lab reports (Four @ 40 pts each; 160 pts total)**

This course is a methods course. Accordingly, much of our time will be spent working through short in-class exercises and longer out-of-class lab assignments. Four labs will be assigned and discussed in class. Students are responsible for bookmarking the course website, printing (or downloading) a copy of each handout, completing each assignment outside of class, and submitting a well-written report. Due dates and the rubric I use to assess reports are posted on the course website.

Each report will receive a score between 0 and 40 pts based, again, on the usual rubric. Students have the option of choosing any 1 report, fixing any botched analysis, correcting typos, errors, or omissions, and resubmitting both the marked-up 1st submission and a clean 2nd submission for grading. The 2nd submission will receive a score between 0 and 20 pts that reflects the quality of the revision. The purpose of revising your work is to ensure that you learn the concepts and tools, and have presentable materials that are worthy and suitable for your Senior Seminar and job interview portfolios.

**Lab quizzes (Four @ 10 pts each; 40 pts total)**

Each lab will be followed by a trailing quiz that will assess your comprehension of the assigned reading, concept retention, and understandings of the skills/tools used during the lab.

**The capstone GIS project (150 pts)**

Each student is expected to initiate, complete, and report a capstone-quality GIS project. A typical project involves: a) asking a question that has a conspicuous geographic component; b) identifying the pieces of information needed to answer the question; c) selecting appropriate methods (GIS-related and otherwise) and data; d) analysis and interpretation of results; and e) presenting the project to the class and faculty members in the department. The capstone GIS project will be discussed in greater detail during class.

**Professionalism (50 pts — Credit goes to Drs. Alice Armstrong & Carol Wellington)**

You are expected to perform in this course as you will be expected to perform in the workplace; professionally. The purpose of your Professionalism score is to help you understand how an employer forms an opinion of you. When hired, your employer will be very excited and have high hopes for you. Each time you disappoint (clients, shareholders, peers, a boss, etc.), however, your reputation will tarnish, which in turn will affect your prospects within your firm or agency. Like that initial high hope, your professionalism score for this course starts high (at 50 pts in this case); it can stay high or it go down; it can even turn negative. The table below identifies professional behaviors sought by employers and the unwanted behaviors that will negatively affect your Professionalism score.

GIS3 Syllabus (Dr. Drzyzga)  2
Table 1. Professional behaviors and unprofessional behaviors with negative impacts.

<table>
<thead>
<tr>
<th>Expected professional behavior</th>
<th>Example of an unprofessional behavior</th>
<th>Negative impact</th>
</tr>
</thead>
</table>
| I show up on time and prepared every day. | 1. Excused lateness or absence.  
2. Unexcused lateness to class.  
3. Printing a lab report as or after class begins on the day that it is due.  
4. Failure to bring your textbooks or your portable memory device to class.  
5. Unexcused absence from class.  
6. Sends e-mail messages that do not include subject lines, greetings, or signatures; or that uses non-standard English.  
7. Unexcused absence from class that results in a late group assignment or a missed group presentation.  
8. Unexcused absence from a scheduled appointment (with me or with your peers). | -1 pt  
-2 pt  
-3 pt  
-4 pt  
-4 pt  
-10 pt  
-10 pt |
| I communicate well with colleagues and management. | 9. Failure to back up your data/memory device. | -5 pt |
| I plan ahead for unusual or unexpected outcomes. | 10. Cheat or plagiarize another’s material. | Lose an amount equal to the value of the report/exam. |
| I work with honesty and integrity. | 11. Disruptive, rude, intolerant, or cruel acts. | -1 to -10 pt |
| I serve as a positive role model. |                                                                 |                 |

Grading Schedule

Your final grades will be derived from the share of course points that you earned (percent of 400 max.) using Table 2. Scored activities (points) include: professionalism (50 pts), lab reports (160 pts), lab quizzes (40 pts), and one capstone GIS project (150 pts).

Table 2. Schedule of course points and final letter grades

<table>
<thead>
<tr>
<th>Course points</th>
<th>min %</th>
<th>Letter grade</th>
<th>Quality points</th>
</tr>
</thead>
<tbody>
<tr>
<td>372 - 400</td>
<td>93 ≤</td>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>360 - 371</td>
<td>90</td>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>348 - 359</td>
<td>87</td>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>336 - 347</td>
<td>84</td>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>324 - 335</td>
<td>81</td>
<td>B-</td>
<td>2.7</td>
</tr>
<tr>
<td>312 - 323</td>
<td>78</td>
<td>C+</td>
<td>2.3</td>
</tr>
<tr>
<td>280 - 311</td>
<td>70</td>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>248 - 279</td>
<td>62</td>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>&lt; 248</td>
<td>&lt; 62</td>
<td>F</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Innovation (50 pts)

I am offering each student up to 50 bonus points for his or her innovative attempts to solve problems, regardless of success or failure. To be clear, these points are not available to the student that pursues the course as it is written, but only to those that push themselves beyond what is required AND who can demonstrate that they’ve done so. Students may consult other texts, help menus, online user groups or attend office hours to learn more – that’s natural and encourage. I reserve all discretion on how these extra innovation points are awarded, but will always listen to your advice if you offer it.
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Comment and Disclaimer
The set of schedules, policies, and assignments described below is subject to change in the event of an extenuating circumstance or by mutual agreement between the instructor and the students.

General Policies
Students are expected to behave with manners that support a positive learning environment.

- Accommodations – Students with learning needs that are registered with the Office of Disability Services are strongly encouraged to see me and to advocate for themselves.
- Tardiness - Students are expected to arrive prepared for class before class begins. Arriving to class late is a distraction to all, so if you must arrive late, then enter the room in the least disruptive manner.
- Absences – Students will get the most value for their tuition dollar by attending all classes, completing all assignments, asking questions, and leveraging office hours. All sickness-, death-, or other-related absences must be reported to your college (most of you are in the College of Arts and Sciences), which will alert all of your professors.
- Eating - Students are expected to not eat meals during class; other places and times are more appropriate. To protect our equipment, liquids (e.g., coffee, tea, soda, etc.) may NOT be consumed in the computer lab.
- Distractions - All electronic communication devices must be silenced before class begins. All electronic communication and data sharing devices must be silenced and stowed out of sight during quizzes or exams. Any student that fails to silence or stow such a device during a quiz or exam, even unintentionally, will forfeit his or her quiz or exam.
- Assignment deadlines - Completed assignments are due at the beginning of class on the specified due date (see the course Schedule online). For reasons of fairness and efficiency, late assignments will not be accepted and will be scored with zero points. Rare exceptions will be granted only when matters of dire personal emergency arise or for reasons that are documented properly (see “Absences” above). If you anticipate a problem submitting an assignment on time, then see me as soon as possible BEFORE the scheduled class or due date so we can adapt.

Shippensburg University Policy RE: Incidents of Sexual Violence
Shippensburg University and its faculty are committed to assuring a safe and productive educational environment for all students. In order to meet this commitment and to comply with Title IX of the Education Amendments of 1972 and guidance from the Office for Civil Rights, the University requires faculty members to report incidents of sexual violence shared by students to the University’s Title IX Coordinator. The only exceptions to the faculty member’s reporting obligation are when incidents of sexual violence are communicated by a student during a classroom discussion, in a writing assignment for a class, or as part of a University-approved research project. Faculty members are obligated to report allegations of sexual violence or any other abuse of a student who was, or is, a child (a person under 18 years of age) when the abuse allegedly occurred. Such reporting must be made to the Shippensburg University Police at 477-1444, the Department of Human Services (DHS) at 800-932-0313, and the University’s Office of the Vice President of Student Affairs at 477-1308. Information regarding the reporting of sexual violence and the resources that are available to victims of sexual violence can be found @ http://www.ship.edu/No_More/Sexual_Misconduct/Sexual_Misconduct_Information/
Shippensburg University Policy RE: Academic Honesty

All students are expected to know and understand the Academic Policies and Procedures described in the Shippensburg University Student Handbook (SWATANEY), particularly the sections regarding class attendance and academic dishonesty. Each student is also expected to understand his or her responsibilities and safeguards as outlined by the US Family Educational Rights and Privacy Act (FERPA), which requires all academic institutions to treat student academic records as confidential.

Shippensburg University expects academic honesty from every student; academic honesty is crucial to the integrity and reputation of the University. Conversely, academic dishonesty undermines the very basis upon which a community of scholars and learners functions. The term academic dishonesty means deceit or misrepresentation in attempting (successfully or unsuccessfully) to influence the grading process or to obtain academic credit by a means not authorized by a course instructor or university policy. Academic dishonesty is committed by students who give, as well as receive, unauthorized assistance in course and laboratory work and/or who purposefully evade or assist other students in evading the university’s policy against academic dishonesty. Academic dishonesty includes but is not limited to:

- Bribing, or attempting to bribe, faculty or staff in order to attain an unfair academic advantage.
- Possessing course examination materials prior to administration of the exam by the instructor without the instructor’s consent.
- Using unauthorized materials or devices such as crib notes during an examination.
- Providing and/or receiving unauthorized assistance during an examination.
- Using a substitute to take an examination or course.
- Allowing others to conduct research for you or to prepare your work without advance authorization from the instructor, including, but not limited to, the services of commercial term paper companies.
- Plagiarism, as the term is defined in the Shippensburg University Student Handbook: SWATANEY (see below).
- Intentionally and without authorization falsifying or inventing any information or citation in an academic exercise, such as making up data in an experiment or observation.

Plagiarism

Plagiarism is a form of academic dishonesty; it is unacknowledged use of another writer’s own words or specific facts or propositions or materials in your own writing. When other writers’ words, facts, propositions or materials are used, then you should put them inside quotation marks and cite the source (see the link above). Give credit where credit is due. Failure to do so can be considered plagiarism.

The Department of Geography-Earth Science uses the “inline name-year citation” and “end full citation” system used and described by the Council of Science Editors, which is generally accepted among people working in the physical, natural, and social sciences. Students unfamiliar with this system of citing sources are encouraged to review the writing resources offered by the Department of Geography-Earth Science @ https://www.ship.edu/Geo-ESS/Writing_Resources/
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**STUDENT NAME (PRINT):** ________________________________

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**AGREEMENT OF UNDERSTANDING**

I have read and I understand the purpose, learning objectives, assessment methods, and policies described in this syllabus.

I have read and I understand Shippensburg University’s policies regarding sexual violence, student academic record privacy, and academic dishonesty. I know I can revisit these policies any time I want for they are available in the *Shippensburg University Student Handbook: SWATANEY* and posted on the Shippensburg University website.

I understand that any form of academic dishonesty (e.g., cheating, fabrication, falsification, forgery, multiple submission, plagiarism, complicity or computer misuse), whether successful or unsuccessful, will be penalized with the loss of the full point value of the assignment in question and an equal loss of Professionalism points; with an “F” letter grade for the course; or in a manner to be determined according to Shippensburg University’s formal resolution policy.

I understand that all of my electronic devices that are capable of communicating or data sharing with others (e.g., laptops, tablets, smart watches, mobile devices, etc.) must, unless I am given permission by the professor, be silenced and stowed before each class begins. I also understand that these items cannot be used during quizzes or exams. If I fail to silence or stow any such device during a quiz or exam, then I may forfeit my quiz or exam and receive a zero score for it.

Student signature __________________________________________ Date __________________________